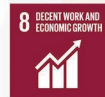


# “THE Best Employee and Employer” Award 2020

合辦機構



香港中小企業聯合會  
HONG KONG SMALL AND MEDIUM ENTERPRISES ASSOCIATION



## 最佳僱員僱主選舉2020

### 最佳僱員提名表格

#### 公司資料

企業名稱 (英文): \_\_\_\_\_ 企業名稱 (中文): \_\_\_\_\_  
企業地址: \_\_\_\_\_  
企業業務範圍: \_\_\_\_\_ 企業員工數目: \_\_\_\_\_  
商業登記號碼: \_\_\_\_\_ 企業網址: \_\_\_\_\_  
聯絡電話: \_\_\_\_\_ 電郵地址: \_\_\_\_\_  
推薦機構 (如適用): \_\_\_\_\_

#### 僱員資料

獲提名僱員姓名 (英文): \_\_\_\_\_ 獲提名僱員姓名 (中文): \_\_\_\_\_  
獲提名僱員職位: \_\_\_\_\_ 獲提名僱員聯絡電話: \_\_\_\_\_

#### 聲明及簽署

##### 提名僱主

提名僱主姓名 (英文): \_\_\_\_\_ 提名僱主姓名 (中文): \_\_\_\_\_  
提名僱主聯絡電話: \_\_\_\_\_

本人提名以上僱主參選『最佳僱員僱主選舉2020』，並同意遵守委員會所訂的各項提名、評選及參選細則，及接受審判團之結果為最後決定，並無異議。

提名僱主簽署: \_\_\_\_\_ 日期: \_\_\_\_\_

##### 獲提名僱員

本人同意上述提名人提名本人，參選『最佳僱員僱主選舉2020』，並證明此表格提供之資料真實無訛。

本人已細閱並遵守委員會所訂的各項提名、評選及參選細則，及接受審判團之結果為最後決定，並無異議。

本人明白根據「個人資料 (私隱) 條例」，此表格的內容只供是次計劃之用。本人同意並授權大會必要時致電相關企業就是次計劃作出查詢。本人同意委員會會將本人所提供的資料和相片用作宣傳及推廣義工活動之用。本人亦已取得各相片中人物又或其監護人的同意作為攝影對象及將有關相片作公開用途。

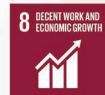
獲提名僱員簽署: \_\_\_\_\_ 日期: \_\_\_\_\_

# "THE Best Employee and Employer" Award 2020

合辦機構



香港中小型企業聯合會  
HONG KONG SMALL AND MEDIUM ENTERPRISES ASSOCIATION



## 最佳僱員僱主選舉2020

### 最佳僱主提名表格

#### 公司資料

企業名稱 (英文): \_\_\_\_\_ 企業名稱 (中文): \_\_\_\_\_  
企業地址: \_\_\_\_\_  
企業業務範圍: \_\_\_\_\_ 企業員工數目: \_\_\_\_\_  
商業登記號碼: \_\_\_\_\_ 企業網址: \_\_\_\_\_  
聯絡電話: \_\_\_\_\_ 電郵地址: \_\_\_\_\_  
推薦機構 (如適用): \_\_\_\_\_

#### 僱主資料

獲提名僱主姓名 (英文): \_\_\_\_\_ 獲提名僱主姓名 (中文): \_\_\_\_\_  
獲提名僱主聯絡電話: \_\_\_\_\_

#### 聲明及簽署

##### 提名僱員一

提名僱員姓名 (英文): \_\_\_\_\_  
提名僱員姓名 (中文): \_\_\_\_\_  
提名僱員職位: \_\_\_\_\_  
提名僱員聯絡電話: \_\_\_\_\_

本人提名以上僱主參選『最佳僱員僱主選舉2020』，並同意遵守委員會所訂的各項提名、評選及參選細則，及接受審判團之結果為最後決定，並無異議。

提名僱員簽署: \_\_\_\_\_  
日期: \_\_\_\_\_

##### 提名僱員二

提名僱員姓名 (英文): \_\_\_\_\_  
提名僱員姓名 (中文): \_\_\_\_\_  
提名僱員職位: \_\_\_\_\_  
提名僱員聯絡電話: \_\_\_\_\_

本人提名以上僱主參選『最佳僱員僱主選舉2020』，並同意遵守委員會所訂的各項提名、評選及參選細則，及接受審判團之結果為最後決定，並無異議。

提名僱員簽署: \_\_\_\_\_  
日期: \_\_\_\_\_

##### 獲提名僱主

本人同意上述提名人提名本人，參選『最佳僱員僱主選舉2020』，並證明此表格提供之資料真實無訛。

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獲提名僱主簽署: \_\_\_\_\_ 日期: \_\_\_\_\_



# "THE Best Employee and Employer" Award 2020

Co-organized by



## 最佳僱員僱主選舉2020

### Best Employee Award Nomination Form

#### Company Information

Company Name (English) : \_\_\_\_\_ Company Name (Chinese) : \_\_\_\_\_  
Company Address: \_\_\_\_\_  
Industry: \_\_\_\_\_ Number of Employees: \_\_\_\_\_  
BR Number: \_\_\_\_\_ Company Website: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Email: \_\_\_\_\_  
Referred by (if applicable): \_\_\_\_\_

#### Employee Information

Employee Name (English) : \_\_\_\_\_ Employee Name (Chinese) : \_\_\_\_\_  
Employee Position: \_\_\_\_\_ Employee Contact Number: \_\_\_\_\_

#### Declaration and Signature

##### Nominator - Employer

Nominator Name (English) : \_\_\_\_\_ Nominator Name (Chinese) : \_\_\_\_\_  
Nominator Telephone: \_\_\_\_\_

I nominate the above employee to run for the "Best Employee and Employer Award 2020" and agree to abide by the nomination, selection and election rules set by the committee, and that the decision of the judging panel is final and without objection.

Nominator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

##### Nominee - Employee

I agree that the above nominator nominates me to run for the "Best Employee and Employer Award 2020" and confirm that the information provided in this form is true and correct.

I have carefully read and complied with the nomination, selection and election rules set by the committee, and the decision of the judging panel is final and without objection.

I understand that according to the Personal Data (Privacy) Ordinance, the contents of this form are for the sole purpose of this event. I agree and authorize the committee to call relevant companies to make enquiries about this application when necessary. I agree that the committee will use the information and photos provided by me to promote this and future events. I have also obtained the consent of the person or from their guardian, in the photo as the object of photography and use the photo for public purposes.

Nominee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# "THE Best Employee and Employer" Award 2020

Co-organized by



## 最佳僱員僱主選舉2020

### Best Employer Award Nomination Form

#### Company Information

Company Name (English) : \_\_\_\_\_ Company Name (Chinese) : \_\_\_\_\_  
Company Address: \_\_\_\_\_  
Industry: \_\_\_\_\_ Number of Employees: \_\_\_\_\_  
BR Number: \_\_\_\_\_ Company Website: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Email: \_\_\_\_\_  
Referred by (if applicable): \_\_\_\_\_

#### Employer Information

Employer Name (English) : \_\_\_\_\_ Employer Name (Chinese) : \_\_\_\_\_  
Employer Contact Number: \_\_\_\_\_

#### Declaration and Signature

##### Nominator - Employee 1

Nominator Name (English) : \_\_\_\_\_  
Nominator Name (Chinese) : \_\_\_\_\_  
Nominator Position : \_\_\_\_\_  
Nominator Telephone: \_\_\_\_\_

I nominate the above employer to run for the "Best Employee and Employer Award 2020" and agree to abide by the nomination, selection and election rules set by the committee, and that the decision of the judging panel is final and without objection.

Nominator Signature: \_\_\_\_\_

Date: \_\_\_\_\_

##### Nominator - Employee 2

Nominator Name (English) : \_\_\_\_\_  
Nominator Name (Chinese) : \_\_\_\_\_  
Nominator Position : \_\_\_\_\_  
Nominator Telephone: \_\_\_\_\_

I nominate the above employer to run for the "Best Employee and Employer Award 2020" and agree to abide by the nomination, selection and election rules set by the committee, and that the decision of the judging panel is final and without objection.

Nominator Signature: \_\_\_\_\_

Date: \_\_\_\_\_

##### Nominee - Employer

I agree that the above nominator nominates me to run for the "Best Employee and Employer Award 2020" and confirm that the information provided in this form is true and correct.

I have carefully read and complied with the nomination, selection and election rules set by the committee, and the decision of the judging panel is final and without objection.

I understand that according to the Personal Data (Privacy) Ordinance, the contents of this form are for the sole purpose of this event. I agree and authorize the committee to call relevant companies to make enquiries about this application when necessary. I agree that the committee will use the information and photos provided by me to promote this and future events. I have also obtained the consent of the person or from their guardian, in the photo as the object of photography and use the photo for public purposes.

Nominee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# "THE Best Employee and Employer" Award 2020

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## 最佳僱員僱主選舉2020

### Application and Award Details

#### Selection Procedures



- 1) The nominee must complete the relevant nomination form: "Best Employee Award Nomination Form" or "Best Employer Award Nomination Form"
- 2) Each participant must prepare a PowerPoint. The PowerPoint should include a self-introduction and an explanation as to why you think you qualify as a "Best Employee" or "Best Employer". The nominee can also provide additional sources of information to allow the judges to be better acquainted with you (such as photos, videos, awards etc.)
- 3) The nominator must submit the relevant application form via email, along with the PowerPoint as an attachment, to the selection committee at beea@jcidragon.org.hk to confirm eligibility. Please mark the subject as "Best Employee and Employer Award 2020 Application"
- 4) We will confirm receipt of your application via email. If you do not receive a reply within 48 hours of submission, please contact us at 9792 3494 or via email to andrew.cheung@jcidragon.org.hk
- 5) Each nominee must be present at the judging day, otherwise, they will be disqualified
- 6) The winners will be announced in the beginning of June 2020

#### Eligibility and Rules

- The award is separated into "Best Employee" and "Best Employer" categories. Each participant must be nominated
- Employers must be nominated by at least two employees while employees only need one employer as nominator
- The nominator and the nominee must be from the same company
- The nominator can nominate more than one person
- The application fee is HKD 500. An additional administration fee of HKD 6,500 will be collected from each winner only
- The nominated employee must be employed for over one year in a Hong Kong registered company
- The company of the nominated employer must be registered in Hong Kong and in operation for over two years
- The committee may request for additional documentations for the purposes of evaluation
- The nominated candidate must not be the subject of any criminal investigation throughout the event
- The final decision is subject to the decision of the judging panel
- If the information of the nominated candidate is proven to be false, they will be disqualified

#### New Special Award

- The supporting organization that refers the most participants will receive special awards during the award ceremony



#### Supporting Organizations (in no particular order)



#### Sponsored by



#### Media Support



Should you have any enquiries, please contact Mr. Andrew Cheung (Email: beea@jcidragon.org.hk or Tel: 9792 3494)